# Bicycle Board: December 2018 General Meeting

**Date:** Thursday, December 6th, 2018 **Time:** 6:30pm-8:00pm **Location:** Public Safety Building, \*Conference Room\*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work. |
| 6:35 PM | 5 | Agenda / Minutes | Drew | December agenda finalized. November minutes approved. |
| 6:40 PM | 15 | Ripe Bananas | Drew | Pressing issues identified and plan to address them defined. |
| 6:55 PM | 5 | Bike Lane / Sharrow Celebration | Chip | Status update delivered, committee needs addressed  |
| 7:00 PM | 15 | New Infrastructure Education | Drew | Educational materials organized, new project leader identified, rollout planned and scheduled. |
| 7:15 PM | 15 | E-Scooter Memo | Drew | Memo reviewed, vote held on process to finalize and submit to city manager / council |
| 7:30 PM | 20 | Leadership Transition / Elections | Drew | Plans developed for member recruitment and elections |
| 7:50 PM | < 30 mins | Flex time for ripe bananas | ? |  |
| 8:00 PM |  | Meeting Adjourned (latest) |  |  |

**Guests? List here:**

**Year-to-date Attendance Record:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Member Name**   | **Dec 17** | **Jan 18** | **Feb 18** | **Mar 18** | **Apr 18** | **May 18** | **Jun 18** | **July 18** | **Aug 18** | **Sep 18** | **Oct 18** | **Nov 18** | **Dec 18** |
| **\*Gatlin, John (Drew)**   | X | X | X | X | X | X | X | X | X | X | --- | X | X |
| **\*Gmeindl, Frank**   | X | X | X | X | X | X | X | X | X | X | --- | X | X |
| **\*Grandon, Harry**   |  | X | X | X |  | X |  | X |  | X | --- | X |  |
| **\*Leary, Brian** | X | X | X | X | X | X | X |  | X | X | --- |  | X |
| **\*Nellis, Jonathan**   |  | X |  |  | X | X | X |  |  |  | --- |  |  |
| **\*Newcome, Marilyn**   |  | X |  | X | X | X |  |  | X | X | --- |  | X |
| **\*Rosenbaum, Jonathan**   | X |  | X | X |  | X | X | X |  | X | --- | X | X |
| **\*Wamsley, Chip**   | X | X | X | X | X | X | X |  | X | X | --- | X | X |
| **Wendell, Barry** |  | X | X | X | X | X | X | X |  |  | --- | X | X |
| **Whitmore, John**   | X |  |  | X |  |  |  |  | X | X | --- |  |  |
| **\*Zhang, Jing**   |  | X | X | X | X | X | X |  | X | X | --- | X |  |

Note: \*indicates voting member, X indicates presence in that given month. Grey boxes indicate periods of time before or after a person’s membership

**Meeting Agenda:**

* F. Gmeindl moved to approve agenda following changes. M. Newcome second. All approved at 6:46pm

**Meeting Started:**

* 6:46pm

**November Minutes:**

* Attendance record need to be added to the minutes before board approval.
* F. Gmeindl moves to approve minutes pending addition of attendance
	+ J. Rosenbaum seconds

**Ripe Bananas:**

* Green Team
	+ Looking for recommendations to improve mass transit substitute for cars that could demonstrate a reduction in next 3-5 years of residential and public emissions.
	+ **Date:** December 10, 2018
	+ **Time:** 5:30pm
	+ **Location:** G105, South Agricultural Sciences Building
* Center for Service Learning & Community Outreach
	+ J. Rosenbaum
		- Takes a lot of communication and work to keep in contact with the students as it is part of their education while trying to work for us.
		- Recommends speaking to Matt Cross as the Pedestrian Safety Board has had interns before and experience working with that type of population.
	+ C. Wamsley
		- Identify those classes (social media) that would benefit us the most.
	+ D. Gatlin
		- Proposals due Dec. 14th
			* Interesting opportunity. Something to plan out next year.
	+ B. Leary
		- Suggests adding events to iServe if we need help on projects like this. Might be a way to get volunteers to assist with board activities

**Bike Lane/Sharrow Celebration**

* Chip, Harry, Marilyn
	+ List of attendees has been identified
	+ Coming up with a plan for route
		- Difficulty of route and which sharrows to highlight. Committee deciding between complete Tour de Sharrow or part of sharrows and tour of Morgantown.
		- Committee is reconvening to address bike route and date or celebration. Will have complete plan after the start of the year. Tentatively identifying April or May as months for the celebration.
* D. Gatlin
	+ Will get a complete list of sharrow locations where they have already been placed and future installment locations. Will work with the city to keep board updated on complete install of the sharrows and BMUFL signs.

**New Infrastructure Education**

* New infrastructure has been placed (sharrows and BMUFL signs). However, the board and city have provided little information for how to use the sharrows and the interaction between vehicles and cyclists on the road ways. Community would benefit from videos/promotional material aimed at education on new infrastructure.
* C. Wamsley: The university has the means for promoting/sending out information to the university community since it takes up a large part of Morgantown’s promotion. Working with them would help disseminate the information to a broader audience than trying to reach multiple smaller outlets (radio, news, print). We need to get the information out to multiple outlets.
* B. Leary suggested this could be a proposal we send out to the undergraduate community asking for assistance in developing the promotional material from a Public Health and safety perspective and then working with the university as a whole to disseminate the information to the community at large.
* C. Wamsley will create an outline/proposal for the MDS 489: Multi-Disciplinary Capstone, B. Leary will review/edit and M. Newcome will provide additional feedback.
	+ Proposal Due 12/14/18

**E-Scooter Memo (Drew reviewed memo with board and below are member comments)**

* B. Wendell: The city needs to make a lot of decisions if they want to do this: price, safety, and legal perspective. Consider someone from the student government/representative to be on the advisory board. Suggests having working group work with lawyers to provide the bike board’s perspective from a legal implementation process.
* J. Rosenbaum looks like there is a plan to change the ordinance to reflect what type of vehicle the scooter reflects and where they are legally allowed to be used within the city.
* F. Gmeindl how effective is this in keeping people safe? How efficient is it financially?
* B. Leary has a concern that the cities we have data on do not reflect the size or scope of Morgantown. If we don’t have data on that it would be a good opportunity for Morgantown to be a leader in this area for similar cities.
* C. Wamsley recommends sending legal proposal process and E-Scooter memo along together and recommend the Light Individual Transport (LIT) group work with the city to effectively implement.
* D. Gatlin suggests an executive summary with an explicit position of support or opposition
* C. Wamsley moves to take the E-Scooter memo pending board edits and recommend the City form the Light Individual Transit group and welcome the City to ask for our support as needed.
	+ B. Leary seconds
	+ Board all in favor

**Regional Bike/Ped Plan Process**

* D. Gatlin
	+ Committee meeting December 10, 2018
		- Morgantown, Granville, Westover, WVU all building pedestrian plan together.
	+ Committee members will be attending the pedestrian safety board meeting immediately following.
	+ Will meet with D. Gatlin the following morning. Tuesday, December 11: 10-11am
		- D. Gatlin invites F.Gmeindl and others to attend.
		- Will present on history of bike board accomplishments, plus a foundation of areas of improvement.

**Leadership Transition/Elections**

* D. Gatlin will need to step down due to conflict of interest with new position starting January 7, 2018.
	+ Will remain as the City’s representative at Bike Board meetings.
* F. Gmeindl would like to see how other cities form an Advising committee and how they work with the city for projects.
* B. Leary suggests moving to an advising/reactionary role until new leadership develops. Would help smooth the transition, but runs the risk of going away completely.
* B. Wendell would like to see ongoing projects completed (E-Scooter Memo and Tour de Sharrow).
* C. Wamsley suggests reaching out to cyclists who may not be active in fixing transportation, but enjoy riding the bike and want to be active/social together. While along the way teaching them about infrastructure and hoping their enthusiasm carries over to making lasting changes in the city.

**Meeting Adjourned:**  9:11pm