# Bicycle Board: March 2018 General Meeting

**Date:** Thursday, March 1st, 2018 **Time:** 6:30pm-8:00pm **Location:** Public Safety Building, \*Conference Room\*

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| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work. |
| 6:35 PM | 5 | Agenda | Drew | February minutes approved, March agenda finalized. |
| 6:40 PM | 5 | Mapping | J. Nellis | Board informed about changes or change requests to maps |
| 6:45 PM | 20 | Pedestrian Safety / Complete Streets | Drew | Board informed about recent pedestrian / auto traffic crashes. Decision made on how to support pedestrian safety board and coordinate non-motorized safety efforts. |
| 7:00 PM | 10 | Events Committee Check-In | Chip | Board updated on potential locations for bike to work day commuter energizer stations, bike rodeo plans, and schedule for upcoming social rides |
| 7:15 PM | 15 | Open Action Items | Chip |  |
| 7:30 PM | 20 | Ripe Bananas | Chip |  |
| 7: 50 PM | 10 | New Action Items | Brian | Summarize new items, their owners, and their due dates. |
| 8:00 PM | - | Meeting Adjourned |  |  |

**Read-aheads 1)** February minutes, complete streets policies

**Notes:**

Open Action Item reviews are limited to 1 minute each and should follow the format below

* Item number was closed on date and requires follow up / new action item / ripe banana discussion OR…
* Item number remains open due to reason and requires follow up / new action item / ripe banana discussion and needs rescheduling to date

Potential Ripe Bananas (all ripe bananas are limited to 5-10 minutes, can include reports back from action items, and must make a request for future action)

**Greenspace Coalition report-back**

**Others?**

**Open Action Items**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Category / Committee | Project | Description | Owner | Assigned | Due | Status / Notes | Closed |
| 2 | Engineering | BFC Signs | Install Remaining 2012 BFC Signs | A. Stockdale | 8-Aug-15 | 5-Oct-17 | Frank emailed previously suggested locations to BB on 12/5/16. Alex will follow up about getting them up. Chip working with Paragon to color-match stickers |  |
| 3 | Engineering | Bike Parking | Install (5) Remaining Parking Rings | C. Wamsley | 8-Aug-15 | 21-Sep-17 | Chip will meet with D. McKenzie to finalize installation plan |  |
| 71 | Engineering | Bus shelters | Install bike facilities at bus shelters | A. Stockdale | 1-Sep-16 | UNKNOWN | Waiting to hear back from DOH. ETA August / Sept 2017. MLTA is working directly with DOH to install shelters outside of municipal bounds. |  |
| 82 | Engineering | Bike Locker Signs | Install signs for bike locker(s) | D. Davis | 2-Feb-17 | 21-Jan-18 | Purchase order will be put through 2/2/2018. |  |
| 91 | Outreach | Share Bus Shelter Designs | Work with MTEC to develop new bus shelter designs | D. Gatlin | 7-Sep-17 | 13-Sep-17 | Waiting to hear back from K. LaNeve on MTEC progress |  |
| 94 | Community | Neighborhood outreach | Spread the word about bike board at community meetings | All | 5-Oct-17 | 1-Feb-18 | Drew was unable to attend recent meeting. Another meeting will be on February 12th at 7pm. Chip will now attend the meeting instead of Drew. |  |
| 97 | Education | STAR Guide Infographic | Create a 3-4 page, graphic heavy document summarizing the guide | J. Zhang | 5-Oct-17 | 2-Nov-17 | Create easy to read information for public, city, and DOH staff. |  |
| 102 | General | Action Item | Split action items into smaller action items. | All | 4-Jan-18 | 1-Feb-18 | Items continue to be split. |  |
| 103 | Mapping | Change request version control | Extension of #60 | D. Gatlin | 4-Jan-18 | 1-Mar-18 | D. Gatlin and J. Nellis will meet to discuss mapping |  |
| 104 | Community | Annual Events Committee | Communication with Captain McCabe | C. Wamsley | 1-Feb-18 | 12-Feb-18 | Chip will contact Captain McCabe to set up a meeting with Robbie. Goal: obtain contact list and schedule for upcoming parades, discuss bike board participation in events. |  |
| 105 | Education | Pedestrian Counts | Drew will communicate with Frank | D. Gatlin | 1-Feb-18 | 1-Mar-18 | Drew will send Frank literature RE: crowd sourcing and bicycle/pedestrian count methods. |  |
| 106 | General | Bike Plan | Review old Bike Plan | C. Wamsley | 1-Feb-18 | 1-Mar-18 | Frank and Chip will lead an effort to begin reviewing the old Bike Plan. This will include: What got done? Why did it get done? How did it get done? |  |
| 107 | Mapping | Street Grading | Information on street grades | F. Gmeindl | 1-Feb-18 | 1-Mar-18 | Send J. Nellis information on how to automatically identify which streets are steep |  |