Minutes (6:45pm)

1. April minutes will be approved next meeting.

2. Harry G. moves to approve agenda at 6:45pm; C. Wamsley seconds. Unanimously approved 6:45pm.

Bike Plan Update

1. Requesting increasing participation with the pedestrian safety board.
2. Mr. Austin spoke with Drew; pedestrian safety plan including pedestrian count over the next 6 months has now been put on hold. Due to renewed interest of state agencies, WVU, and City of Morgantown.
	1. Pedestrian Safety Board is now putting out a request for proposal and hiring an independent consultant (i.e. national firm or international firm) to coordinate PSB, MPO, and City of Morgantown to create a solid plan.
	2. Could free up MPO to doing the bike plan OR delays the MPO in doing the bike plan until after the pedestrian safety plan is concluded OR piggy back financially from the pedestrian safety plan and create a combined pedestrian and bicycle safety plan.
	3. Will our plan suffer by being combined formally with a non-motorized transportation plan?
	4. *General Discussion*
		1. Chip:
		2. What things are tied to the proposal?
			1. Money will come from DOH planning committee.
			2. Money is available to use for planning purposes.
			3. Is the money restricted in any way?
			4. Multi-criteria decision analysis
		3. What are risks?
			1. Frank: Where is the future funding mechanisms and implementation methods/activities.
				1. Not just a cost estimate, but where the money will come from to implement.
				2. Scope of work should be specific that we want to focus on-road cycling.
			2. B. Wendell: thinks city council will be willing to help find ways to find the money.
			3. Jing: engineering planning/cost estimates are often not added to the plans due to the difficulty of creating long-term transportation plan that includes specifics on individual projects. Bike board can have a representative in the selection of consulting firms.
		4. Levels of Participation (Arnstein’s Ladder 1969)
3. Drew- we should encourage the consultants to tell us where they would like us to be on the ladder and we should be upfront where we want to be in the ladder.

*Resolution*: We give the MPO the green light to include bicycling in a non-motorized transportation plan, and work collaboratively throughout the process with the bicycle board to assist one another in the creation of the new pedestrian/bicycle safety plan.

 Drew moved. Chip second the motion. Board unanimously approved 7:29PM.

Ripe Banana

 Community Based Bicycle Friendly Business Award

1. NETL encouraging bicycle riding by having bike racks and showers for employees.
2. Bike board would like to recognize their efforts.
3. <https://bikeleague.org/business>

New Website

1. THANK YOU JING!
2. Jing had sent out rough draft of website, board members are encouraged to discuss ideas on how to improve the website.
	1. Jing will need help creating content for the website and will ask board members to assist with details.

Bike Month Plan

1. Harry will take over sponsorship/project partner coordinator
	1. Still need to solidify prizes for Bonanza
2. Site Prep
	1. Drew and Harry will meet and help determine layouts
	2. Tuesday at 6pm Events Committee and board members will meet to determine event layout.
3. Do we need a separate bike bonanza poster?
	1. Harry suggests kids at school create a bike bonanza poster and compete for a prize at the bike bonanza?
4. How many stickers need to be ordered?
	1. 250 will be ordered.

New Action Items

#128 B. O’Meara will find point of contact at NETL to help them become an official Bicycle Friendly Business.

#129 Jing can ask for help with content and ways board members can improve the new website. Board members should send him bio and pictures.

#130 B. O’Meara will create paragraphs of upcoming events that can be added to the (more information) section of website. This information can then be added to the Bike League Events Page. <https://bikeleague.secure.force.com/lab_evententryform>

#131 Harry and Chip will contact Dennis Strawn to determine what he needs/has planned for the Bike Bonanza.

#132 Chip will call Brian Hall at EMS to send bike EMS to Bike Bonanza

#133 Chip will look for banner for Bike Board table.

**Meeting Adjourned (8:37pm):** C. Wamsley moved. Harry G. second. Unanimously approved 8:37pm.