# Bicycle Board: March 2016 General Meeting

**Date:** Thursday, March 3, 2016 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, Training Room 1

**Timekeeper:** \_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Chip | Feb. minutes approved, March agenda finalized |
| 6:40 PM | 5 | Morgantown’s Year to Go Green | Holly Purpura | Bicycle Board’s role in YTGG campaign defined |
| 6:45 PM | 5 | Police Liaison | Chip | Police ex-officio member informed |
| 6:50 PM | 10 | Open Action Items | Drew | Items reviewed, closed, and/or due date adjusted |
| 7:00 PM | 5 | Ripe Banana Issues | Chip | Issues identified and plan to address them defined |
| 7:05 PM | 5 | Engineering | Damien | Status of outstanding projects  |
| 7:10 PM | 5 | FY'15 TAP Grant | Derek / Chip | Grant application status reported, remaining sections assigned |
| 7:15 PM | 20 | Elections | Chip | Vice-Chair and secretary elected |
| 7:35 PM | 40 | BFC Suggested Projects | Drew | Projects reviewed and culled. Those left assigned to committees / persons with relevant timelines |
| 8:15 PM | 5 | New Action Items | Chip | List open items, responsible person, dates; review closed |
| 8:20 PM | 5 | Next Month’s Agenda | Chip | Draft April Agenda – Revisit Comp Plan? |
| 8:25 PM | 5 | Meeting Evaluation | Chip | Solicit feedback; how to improve future meetings |
| 8:30 PM | - | Meeting Adjourned | Chip |  |

**Read-aheads 1)** February Minutes **2)** Project Assignment Matrix

Open Action Items:

