# Bicycle Board: March 2016 General Meeting

**Date:** Thursday, April 7, 2016 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, Training Room 1

**Timekeeper:** \_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | March minutes approved, April agenda finalized |
| 6:40 PM | 5 | Police Liaison | Drew | Police ex-officio member informed (ask about SLM/BMUFL) |
| 6:45 PM | 5 | Ripe Banana Issues | Drew | Issues identified and plan to address them defined |
| 6:50 PM | 5 | Engineering | Damien | Status of outstanding projects reported, expected dates adjusted |
| 6:55 PM | 10 | Presentation: Bicycle Transportation In Morgantown | Jing | Presentation delivered |
| 7:05 PM | 5 | Summary of National Bike Summit | Jing | Summary delivered |
| 7:10 PM | 15 | Bike Month | Brian | Bike month plan and timeline presented, subprojects assigned |
| 7:25 PM | 10 | Parking Ordinance Update | John3 | Final proposal presented; board approval |
| 7:35 PM | 5 | SLM / BMUFL Grant Update | Damien | Board informed of recent updates, new target dates set |
| 7:40 PM | 5 | SLM / BMUFL Education | Drew | Plan presented to board, leader identified, decision on stickers |
| 7:45 PM | 10 | Website | Drew | Committee formed, leader identified, changes suggested |
| 7:55 PM | 10 | New Projects | Drew | Other projects generated in March meeting reviewed and assigned to committees where appropriate. Leadership roles defined, relevant timelines established. |
| 8:05 PM | 10 | Open Action Items | Drew | Items reviewed, closed, and/or due date adjusted |
| 8:15 PM | 5 | New Action Items | Drew | List open items, responsible person, dates |
| 8:20 PM | 5 | Next Month’s Agenda | Drew | Draft May Agenda |
| 8:25 PM | 5 | Meeting Evaluation | Drew | Solicit feedback; how to improve future meetings |
| 8:30 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** Final Parking Ordinance Update **2)** Our entire website: [www.bikemorgantown.com](http://www.bikemorgantown.com) **3)** Project assignment matrix