# Bicycle Board: October 2016 General Meeting

**Date:** Thursday, October 6, 2016 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, Training Room 1

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| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | September minutes approved, October agenda finalized |
| 6:40 PM | 15 | Open Action Items | Chip | Items reviewed, closed, and/or due date adjusted |
| 6:55 PM | 20 | Ripe Bananas | Chip | Issues identified and plan to address them defined |
| 7:15 PM | 20 | Mapping | Derek / Vaike | Presentation of existing and newly generated maps; route prioritization revisited. |
| 7:35 PM | 10 | Member recruitment | Drew | Review of existing voting membership and plans to decrease vacancies through recruitment or reducing positions made. |
| 7:45 PM | 10 | New Action Items | Christina | List open items, responsible person, dates |
| 7:55 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** September Minutes 2) Route Map on website 3) Vaike’s new maps 4) Road Prioritizations in MPO bicycle plan

**In Attendance:** Drew Gatlin; Chip Wamsley; Christina Hunt; Brian Ricketts; Alexandra Stockdale; Marilyn Newcome; Jing Zhang; Bridget O’Meara; Jonathan Nellis; Jonathan Rosenbaum; Jenny Selin; John Whitmore

1. Minutes & Agenda
   1. Minutes – C. Wamsley moves to approve September meeting minutes as most recently emailed; B. Ricketts seconds. All in favor. September meeting minutes approved at 6:44pm.
   2. Changes to October agenda
      1. Correction to “Desired Outcome” line item for “Agenda”; should read ‘September minutes approved, October agenda finalized’ instead of ‘August minutes approved, September agenda finalized’
      2. Add agenda item – J. Rosenbaum and J. Nellis would like to add an item about a possible bike fixing public room
      3. C. Hunt moves to make the above changes to the agenda, adding the new agenda item after current agenda item “Member recruitment”; B. Ricketts seconds. All in favor. Changes approved at 6:49pm.
2. Open Action Item Review – from master list
   1. Items closed: #17 (parking ordinance update); #36 (formalize cooperation with adjacent communities) – J. Selin and B. Kawecki approached officials at county meeting, people were more interested in pedestrian issues, so closed for now; #62 (MTP update reminder); #63 (bike map review reminder); #64 (publicize cycling class); #65 (Women On Wellness retreat); #68 (Pedestrian Board minutes); #69 (driver’s ed materials); #72 (sharrows at new interchanges); #73 (area mapping efforts)
   2. Items with dates adjusted: #21 (various engineering) – see update below; #25 (Safe Communities); #31 (GSO grant application); #38 (Bike Board schedule); #46 (website additions); #47 (sharrows stickers); #60 (mapping change requests); #66 (bike rack locations); #67 (bike police liaison); #70 (Safe Routes to Schools); #71 (bus shelter document)
   3. Engineering updates
      1. Paving – behind schedule, but happening; sharrows can go down once streets are paved. Engineering Department planning to paint sharrows first as trial run of locations, then re-do with permanent materials; D. Gatlin and C. Wamsley will discuss sharrow location with A. Stockdale further, not all indicated sharrow locations are on city property
      2. BMUFL – need to go up in conjunction with sharrows, waiting on DOH approval
      3. Bus shelters – A. Stockdale has created a map detailing locations; will work with Damien Davis to address DOH comments
      4. Bike parking rings – Tom Arnold will put these up; C. Wamsley will follow up with him before the end of the month to get them up, since City Hall basement will be cleaned out on November 1 and if they are not moved, they will be discarded
3. Ripe Bananas
   1. TAP grant – ITA is November 15. Priorities for TAP projects:
      1. Stabilizing hillside above Mon River Boulevard so shoulder can become official climbing lane
      2. Make Jones Avenue two way, at least for bicycles, and work with WVU to see about using vacant lot on the corner of Jones & Stewart and part of Law School area to create an alternative to University Avenue to connect campuses, downtown/Evansdale areas
      3. Possible bridge across Don Knotts Blvd from White Park area to Rail-Trail; TAP is not enough money for this project, so this is not top priority, but worth discussing with Ped Safety Board and Mon River Trails Conservancy (they are already aware of this idea)
   2. MMMPO update – J. Zhang gave an update on the Metropolitan Transportation Plan. There will be a public meeting in late October, more information to come once it is determined. At November meeting J. Zhang will provide summary analysis of survey responses re: bike sections.
   3. Confident City Cycling class – canceled; D. Gatlin reached out to see if people were interested, with minimal response. Maybe Positive Spin could run these classes (or similar) in the future?
4. Mapping
5. Mapping changes – use descriptors like “Use Caution” or “Be Vigilant” to replace categories like “Dangerous”
6. November meeting will be working meeting to focus specifically on mapping
7. Member recruitment
   1. New member Bridget O’Meara voted onto BB! Representing Greater Morgantown.
   2. D. Gatlin is discussing BB with another potential candidate, but we still have open positions – please keep this in mind for 2017
8. Public bike fixing room
   1. We voted to add this to the agenda, and then forgot to bring it up.
9. New action items
   1. Chip & Drew will meet with Alex re: outstanding engineering items – 10/20
   2. Drew will send notes from March meeting with Damien Davis to Alex – 10/9
   3. Chip will follow up with Tom Arnold re: bike parking rings – 10/20
   4. John Whitmore will share case studies of new bike parking ordinance proposals with Bike Board – 11/3
   5. Drew will alert BB members to the next Safe Communities meeting to try to have a rep there – 11/3
   6. Chip will talk with Ella Belling re: Safe Communities, fundraising to keep rail-trail in winter, and possible bridge across Don Knotts Blvd and update us at next meeting – 11/3
   7. Drew will invite Dan Shook to November or possibly December BB meeting – 10/15
   8. Chip will get Bicycle Friendly Business materials to Drew for website addition – 10/15
   9. Drew will get sharrow promotion materials to Krista Baker (City of Morgantown communications) – TBD after meeting with Alex
   10. Alex will create mock ups for bike registration and bike mentor website additions – 11/3
   11. Christina will send comments about stickers to Drew – 10/20
   12. Christina will take pictures of bike racks around campus – 10/31
   13. Drew will ask to have the Bike Board email listserv added to the Ped Safety Board listserv – 10/20
   14. Jonathan R. will reach out to Dan Shook re: Safe Routes to School – 10/15
   15. Jing will discuss TAP grant ideas (stabilizing Mon River Blvd hillside, Jones connector) with Fouad, and check University corridor plan to see if there is anything mentioned about Jones Avenue – 10/7
   16. Drew will send Dan Shook’s contact information to Jonathan R. – 10/15
   17. Chip will bring up Bridget O’Meara to be confirmed by Traffic Commission – 11/2
10. Meeting Adjourned
    1. Meeting adjourned at 8:52pm

**Year To Date Attendance**

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| **Member Name** | **Oct 15** | **Nov 15** | | **Dec 15** | | **Jan 16** | | **Feb 16** | | **Mar 16** | | **Apr 16** | | **May 16** | | **Jun 16** | | **Jul 16** | | **Aug 16** | | **Sep 16** | | **Oct 16** | |
| **Davis, Damien** |  |  | | X | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| **\*Gatlin, John(Drew)** |  | X | |  | | X | | X | | X | | X | | X | | X | | X | | X | | X | | X | |
| **\*Gmeindl, Frank** | X | X | | X | | X | | X | | X | |  | |  | |  | | X | | X | | X | |  | |
| **\*Grandon, Harry** |  |  | | X | | X | | X | | X | |  | | X | | X | | X | |  | | X | |  | |
| **\*Hunt, Christina** |  | X | | X | | X | | X | | X | | X | | X | | X | | X | | X | | X | | X | |
| **Knabenshue, Traci** |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| **\*Nellis, Jonathan** | ? |  | | X | | X | | u | | X | | X | |  | | X | | X | | X | | X | | X | |
| **\*Newcome, Marilyn** | X | X | | X | | ? | | ? | | X | | X | | X | |  | | X | |  | |  | | X | |
| **\*Ricketts, Brian** |  |  | | X | | X | |  | | X | | X | | X | | X | | X | | X | |  | | X | |
| **\*Rosenbaum, Jonathan** | ? | X | | X | |  | | X | | X | | X | | X | | X | | X | | X | |  | | X | |
| **Selin, Jenny** |  | X | | X | | ? | | X | | X | | X | |  | | X | |  | |  | |  | | X | |
| **\*Shogren, Gunnar** |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| **\*Springston, Derek** | X |  | |  | |  | | X | |  | |  | |  | |  | | X | |  | |  | |  | |
| **\*Wamsley, Chip** | X | X | | X | | X | | X | | X | | X | | X | | X | |  | | X | | X | | X | |
| **\*Watson, Matt** |  |  | | X | | X | | X | | X | |  | |  | |  | |  | |  | |  | |  | |
| **Whitmore, John** |  |  | |  | | X | | X | | X | | X | | X | | X | | X | |  | | X | | X | |
| **\*Zhang, Jing** | X | X | | X | | X | |  | | X | | X | |  | |  | |  | | X | | X | | X | |
|  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| **\*= Voting Member** | **Absent** | | **X =** | | **Present** | |  | | **Black =** | | **Not** | | **Applicable** | |  | |  | |  | |  | |  | |